

Minutes of the Meeting of Hildale Parish Council

Thursday 3rd September 2020; 7.00pm by electronic communication under the provisions of Section 78 of the Coronavirus Act 2020

Participants: Cllr G Ward (Chairman) (GW) Cllrs Whittington (DW), Stuart Ashcroft (SA), Ian Bell (IB), May Blake (MB), Trish Grimshaw (Parish Clerk) (PG)

1. Apologies: None

Welcome: The Chair welcomed all to the meeting.

2. Declarations of Interest and Dispensations: None declared.

3. Public Participation

IB reported receiving an anonymous telephone call regarding a gathering on the playing field of a 60th birthday. The call was noted, no further action required.

4. Minutes of the Previous Meeting 2 July: These were agreed as a correct record; proposed by Cllr D Whittington and seconded by Cllr I Bell; and will be duly signed by the Chairman.

Item 20 from 02.07.20 meeting - It was noted that application reference 2020/0455/FUL (entrance gates to existing access to drive) was approved.

5. Matters arising from the Previous Minutes:

Item 11 from 02.07.20 meeting – The Chair confirmed he has spoken to the resident regarding planting bushes/shrubs on the field who is happy to pay for planting or donate the shrubs to the parish council. Whilst the offer was acknowledged it was agreed that planting should only be undertaken on residents own land, not the field. The Chair to advise the resident accordingly and to continue to address issues informally for the time being. This item will be a separate agenda item for the next Parish Council meeting with a view to a agreeing a formal policy.

6. Parish Clerks Report: The Clerk provided a verbal summary of the work which has been undertaken since the last meeting (report previously circulated).

Finance

AGAR - Prepared information & reports for external auditor for year end 19/20; offered access to scribe. Response awaited.

Site Visits

Undertaken several site visits updating noticeboards, meeting contractors, safety hall checks.

Staffing

Alison offered to undertake an autumn deep clean prior to re-opening. The parish councillors confirmed they wish to proceed with this.

Financial Support - WLBC

Prepared and submitted a case for loss of income due to the village hall closure.

Play Area

Contacted Playdale for a free no obligation quotation; site visit arranged.

Insurance Renewal

Circulated insurance renewal quotation to Parish Councillors, approval to be sought at meeting.

General

Ordered new first aid box for the hall; additional PPE (gloves and disposable aprons) and cordex and cable ties for future posters

Liaised with IT re computer back up and purchased external back up drive

Sourced webinar Clerk training session (September) – Society of Local Councils

Correspondence – one enquiry re birthday party in September.

Confirmation e mail to WLBC re allocation of spend of concurrent grant 19/20

Funding Application

Application for Parish Council noticeboard (corner of Beechfield/Chorley Road) and Community Noticeboard at side of village hall successful. £1950 (50% grant).

Agreed style and quotations with Parish Councillors prior to ordering with 'Sign of The Times'.

Obtained quotation from Lawrence to fit noticeboards; approval sought from Parish Councillors

Quotations

Picnic table, chairs and fencing– obtaining quotations for prep and painting.

Hall Bookings – the Clerk contacted the local primary school to see if they wished to use the village hall as an overflow whilst social distancing measures are still in place. No response received.

7. Update on Covid 19

Village Hall

The Clerk confirmed that guidance/risk assessment/special conditions of hire are all in place based on ACRE guidelines. Received floor vinyls from WLBC – now in place in the foyer and on entering the hall with hand sanitiser available on entry exit together with additional hand drying facilities being re-instated.

The Clerk advised that an enquiry has been received to book the hall in mid-September for a birthday party; however only one regular booking is ready to return (in October).

The Parish Councillors agreed to the re-opening of the village hall for the party, adding that this may encourage more to return.

8. It was agreed to seek a replacement springer for the junior play area, and to agree essential repairs to the area. The Clerk to obtain quotations.

9. It was agreed to obtaining quotations for a replacement of the 8 to 16-year-old play equipment and to seek grants for this purpose.

10. To consider and approve the schedule of accounts for payment – approved

11. Financial reports – to ratify accounts and authorise payments – approved

12. Update on external audit completion - The Clerk reported that the external audit has been submitted to PKF Little John (External Auditors); this information is published on the main PC noticeboard & website.

13. To consider any amendments required to the Came & Company Insurance pre renewal document. The Parish Councillors agreed to proceed with the quotation of £775.57; confirming that this was year 2 of a 3-year agreement.

14. Update on switching the PC's bank account – IB reported that he has been in touch with Barclays bank and whilst there is a delay in switching, we can now apply. There is a £1500 incentive from RBS. MB advised that she will check which bank Parbold PC use.

15. To note planning and planning applications; discuss and decide a response as applicable

Ward: Parbold; **Parish:** Bispham

Application No: 2020/0650/FUL **Date Valid:** 28/07/20

Proposal: First floor rear extension above existing ground floor extension

Site Location: 8 Grimshaw Green Lane, Bispham, Wigan, Lancs WN8 7BB

Applicant: Mrs & Mrs Singleton

Decision Level: Delegated to the Corporate Director of Place and Community for determination unless Member request consideration by Planning Committee.

Response Deadline: 11/09/20

Decision – the application was noted, no comments.

Delegated Decisions - Ward: Parbold **Parish:** Hilldale **Application No:** 2020/0455/FUL

Decision: Planning Permission Granted

Proposal: Entrance gates to existing access to drive

Location: Glenroy, Sanderson Lane, Hilldale, Heskin, Chorley, PR7 5PX

Applicant: Mrs R Rowands

Decision – the application was noted, no comments.

16. Date & Time of Next Meeting;

The next meeting will take place on:

Thursday 5th November – 7.00pm Parish Council meeting

There being no further business the meeting closed at 19.30

Clerk: Trish Grimshaw

E mail: Clerk@hilledaleparishcouncil.com

Signed

G WARD, CHAIRMAN

Dated